YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	Adarsh College, Vita
• Name of the Head of the institution	Principal Dr. Kore Bhausaheb Gurubasu
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	02347274190
• Mobile No:	8208337373
• Registered e-mail	korebg2005@yahoo.com
• Alternate e-mail	korebg67@gmail.com
• Address	Adarsh College, Shriram Nagar, Mayani Road, Vita
• City/Town	Vita
• State/UT	Maharashtra
• Pin Code	415311
2.Institutional status	
• Type of Institution	Co-education
• Location	Semi-Urban
• Financial Status	Grants-in aid

• Name of the Affiliating University	**Shivaji University, Kolhapur**
• Name of the IQAC Coordinator	**Dr. Shinde Sambhaji Shivaji**
• Phone No.	**02347274190**
• Alternate phone No.	**8459588458**
• Mobile	**8605952722**
• IQAC e-mail address	**sam23shivshinde@gmail.com**
• Alternate e-mail address	**sam23shinde@rediffmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	http://acvita.edu.in/pdf/AQAR_2019_2020.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	http://acvita.edu.in/pdf/aqar20-21/College%20Academic%20Calendar%2020120-21(f).pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**C**	**1.80**	**2011**	**08/01/2011**	**07/01/2016**
Cycle 2	**B+**	**2.60**	**2017**	**30/10/2017**	**29/10/2022**

6.Date of Establishment of IQAC — **12/07/2011**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Adarsh College, Vita	**Scheme of Financial Assistance to Economical Weaker College**	**Shivaji University, Kolhapur**	**2020 365**	**100000**

8.Whether composition of IQAC as per latest NAAC guidelines	Yes	
• Upload latest notification of formation of IQAC	View File	
9.No. of IQAC meetings held during the year	04	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

To promote the use of ICT tools to upgrade and to create student-oriented outcome through them.

Quality oriented benchmarking with framed parameters in our academics

Facilitating the faculty participation in various academic related and teaching learning process and online feedback system has been introduced for students

Organized various workshops, seminars on quality related programmes

Maintain the quality and best practices through the analysis and bench marking with statistical analysis

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Preparation of AQAR of Academic year 2019-20	Prepared
Approval of Academic Calendar signifying major Academic Activities of the college throughout the year	Approved
Designing the admission policy for various courses	Designed and approved
Maintaining college Records/Registers/Files	Maintained
Updating Teaching Plan and Catalogues, Student Feedback	Updated
Analysis of Student results	Analyzed and suggestion implemented
Organization of workshops/seminars for current academic year	Organized successfully
Conduction of semester wise examination	Conducted successfully
Arranging Alumni Meet, Parents' Meet	Arranged successfully
Arranging Meetings of teaching and non teaching coordination committee	Arranged meets
Publication of Annual College Magazine Anjira	Published
Updating college data and keeping records regarding NAAC reaccreditation	Updated and kept updated records
Extensive work in NSS and other extension activities	Done through NSS cell of the college

13.Whether the AQAR was placed before statutory body?	Yes

- Name of the statutory body

Name	Date of meeting(s)
College Development Committee	12/05/2022

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2020-2021	31/01/2022

15.Multidisciplinary / interdisciplinary

16.Academic bank of credits (ABC):

17.Skill development:

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

20.Distance education/online education:

Extended Profile

1.Programme

1.1   **14**

Number of courses offered by the institution across all programs
during the year

File Description	Documents
Data Template	[View File](#)

2.Student

2.1   **1222**

Number of students during the year

File Description	Documents
Data Template	[View File](#)

2.2   **86**

Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

File Description	Documents
Data Template	[View File](#)

2.3   **301**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	[View File](#)

3.Academic

3.1   **46**

Number of full time teachers during the year

File Description	Documents
Data Template	[View File](#)

3.2   **28**

Number of Sanctioned posts during the year

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**14**

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 Number of students during the year	**1222**

File Description	Documents
Data Template	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**86**

File Description	Documents
Data Template	[View File](#)

2.3 Number of outgoing/ final year students during the year	**301**

File Description	Documents
Data Template	[View File](#)

3.Academic

3.1 Number of full time teachers during the year	**46**

File Description	Documents
Data Template	[View File](#)

3.2	**28**
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution

4.1	**57**
Total number of Classrooms and Seminar halls	
4.2	**17.76**
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	**63**
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

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The college regards effective delivery of curriculum as the most vital curricular aspect & prescribed by the University through its Boards of Studies.

Academic Calendar:

Academic calendar issued by the University and Commission errata of Collegiate Education (CCE) and executes it rigorously. The Principal monitors the effective implementation of the Calendar through formal meetings with HOD's and if necessary informal discussions with faculty.

Teaching Plan:

Teaching plan is prepared by every faculty member at the beginning of academic year & record the teaching . Periodic assessment of curriculum delivery is conducted by IQAC through HOD.

Workshops:

The college takes initiative and encourages staff to attend workshops organized by the University for effectively implementing the CBCS method of imparting curriculum.

Feedback:

The college collects the feedback from the faculty, students, alumni and parents & analyzed using different parameters and the performance of the students, faculty and institution are assessed. The slow learners are provided with Remedial Coaching after the completion of each semester. The advanced learners are encouraged for further progression in career.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://acvita.edu.in/pdf/aqar20-21/1.1.1.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

1.1.2 The Institution adheres to the Academic Calendar including for the conduct of C.I.E.

The institutional level CIE adheres to various reforms which includes the internal assessments, is taken apart from these units tests are held for the students. Course-wise assignments are taken from the students. The library and the departments maintain the semester- end question .

Before the commencement of each semester, University notifies an academic calendar for o the programs, which contains the date of commencement, last working day of the semester Institute Level schedule and dates for semester examinations. Our college follows the calendar issued by the University strictly and plans all its activities including the conduct of Continuous Internal Evaluation (CIE). The academic activities, CIE, and all activities are

conducted in adherence to the calendar of events except unforeseen circumstances.

The Institution right from the Admission of the new Entrant to the Convocation administers and calculates minutely the progress of the Student and the Post Graduate Departments constantly keep track of their Students' progression in their further future prospects. Thus the continuous internal evaluation of Knowledge-based education is rendered to the Students of the Institution.

File Description	Documents
Upload relevant supporting documents	[View File]()
Link for Additional information	http://acvita.edu.in/pdf/aqar20-21/1.1.2.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File]()
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

04

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

07

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

200

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

200

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Institution integrates Cross-cutting issues of the society like Moral Values, Human Values, Professional Ethics, Ethical Values Gender Equality, Environmental Awareness, which are inseparable part of our curriculum.

Moral Values, Human Values & Professional Ethics an integral part of the curriculum of the first year. The papers B.A.I, II.III reflects "Universal Human values & Professional Ethics "Understanding the Human Being Comprehensively-Human Aspirations and Its Fulfillment" for the final year are important part of Curriculum. Students will be able to understand the importance of ethics and values in their personal, social & professional life after studying these courses. These subjects provide free environment for inculcating values and developing ethical competence among the students. It is in response to a long- felt and urgent need to integrate value education with decision making skills in their personal, social and professional life. College celebrates days of National and International importance as Republic day, Women's day. Independence Day, Teacher's day. Human Right Day, International Yoga Day etc.

The college campus is secured with CCTV security. There is separate Girls hostel for providing the safe environment to girl students.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

04

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

454

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	View File
URL for feedback report	http://acvita.edu.in/pdf/aqar20-21/1.4.2.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1780

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

215

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Strategies adopted for slow and Advanced learners:

- Remedial classes are conducted with an aim to improve the academic performance of the slow learners.
- Academic and personal counselling are given to the slow and advanced learners by the tutor mentor and the counselling cell through whatsapp messages, Zoom app, Google meet, YouTube, Google form is also used for lectures.
- There is pandemic situation through this year so there is online teaching in some months so Google form and Google classroom are used by some teachers for assessing the students.
- For the assessment of students' special care is taken, extra coaching provided; problem solving sessions are arranged accordingly.
- Group discussion, seminar, projects, individual counselling, extra notes, group discussion session, internal examination process, and extra library books these facilities are provided to slow and advanced learners as well.

- Brainstorming activities are taken also by teachers for advanced learners.
- workshops and seminars are also arranged by the college committees for personality development.Various courses aretaken for the Advanced Learners such as Tally course, spoken English course, journalism and tourism. These courses are taken for advanced learners students who are interested in that field.
- The college conducts various activities through cultural department, NSS and sports department.

File Description	Documents
Link for additional Information	http://acvita.edu.in/pdf/aqar20-21/2.2.1.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1173	41

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

2.3.1 Student centric methods

Education is the process of facilitating learning or the acquisition of knowledge, skills, values, moral habits, beliefs and personal development. So far enhancing learning experiences the faculty members adopt many ways. e.g. lecture method, interactive methods, project method, group discussion, seminars, computer-assisted method, experimental method.

Project method:

As per the requirement of syllabi the project work is done by teachers.

ICT enabled teaching:

Though there is pandemic situation all teachers are used online teaching. Lectures on Zoom app, Google meet, Google Class, YouTube are taken by teachers.

Interactive methods:

The faculty members make learning interactive with students by motivating students' participation in group discussion, student

seminars, guest lectures, question and answer method, This increses stage daring and confidence of student.

Experimental Learning:

Experimental or laboratory method is used in science subjects to acquaint the student with the facts through direct experience individually. Students verify the facts and laws of the subjects with the help of experiments. For environmental studies subject teacher gave field work and project. Students get much more experience in their special project work from society and related area.

Group learning method or co-operative learning are done through online mode

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	http://acvita.edu.in/pdf/aqar20-21/2.3.1.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT plays a significant role in all aspects of modern society. In pandemic situation the effect on education sector is very large. Today it is essential for the students to learn and master the latest technologies in order to be corporate ready. As a consequence, teachers are combining Technology with traditional mode of instruction to engage students in long-term learning.

In pandemic, teachers done work from home. So in that situation they done their work by using Zoom App, zoom meeting, Google meet, PowerPoint presentation, video lectures on YouTube. What's App, Google form, Google class is also used by teachers to communicate students.

The following tools are used by Institute:

1. LCD projectors- 3 projectors are available in some classrooms and 3 LCD projector screens are available.
2. Computer and laptops - 66 computers and 7 laptops are arranged at computer lab and language lab.

3. Printers - There are 9 printers installed in prominent places in the college.
4. Xerox machine and TV- There are two TV and two Xerox machines are placed in Institute.
5. Scanner, camera, copier, language lab, software and audio are available in our Institute.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	http://acvita.edu.in/pdf/aqar20-21/2.3.2.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

41

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	[View File](#)
Circulars pertaining to assigning mentors to mentees	[View File](#)
mentor/mentee ratio	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

41

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	[View File](#)
List of the faculty members authenticated by the Head of HEI	[View File](#)

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

03

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

479

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode.

Evaluation plays an enormous role in the teaching learning process. It is a continuous process and a periodic exercise. As per academic calendar teacher has to take unit test, assignments, practice test, surprise test. In previous year due to pandemic situation the practice exams, semester exams are taken in Google form method.

The concerning subject teacher keeps the record of all internal exams. Our college is affiliated to Shivaji University, Kolhapur and hence follows its rules and guidelines regarding the assessment and evaluation process of performance of students. The same is communicated to the students. Internal practical exams, assignments, projects are taken by teachers at UG level.

In online mode, the links of Google forms are given by subject teachers to the students. The answer sheets are available in excel sheet format so assessment process is easy due to Google Form. Responses are also collected immediately after test. The results are available within seconds when students submit their answer sheets. The test record is available on Google drive.

For assessment of laboratory course and internal practical Viva conducted by respective faculty member at the end of course. Projects and assignments are ten marks.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	http://acvita.edu.in/pdf/aqar20-21/2.5.1.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Considering internal examination parameters, they are taken as per previous year. Pandemic situation led us to adopt online mode using tools like google form, Edmodo and so on.

- Internal assessment :

Though there is online mode of examination Google form is used. So immediate responses are available through excel sheets. Scores, percentage, graph, all records are available after submission of MCQ exam. Student name, class, email id, mobile number, marks, out of marks, all these information is available on PC in excel sheet.

Assignments and project evaluation are done as per Shivaji university examination rules.

- Laboratory experiment:

Shivaji University makes changes in practical examination due to

pandemic situation. Online practical exams are taken.

- Mechanism to deal with internal exam related to grievance:

All internal and University exams are in online mode, so there is different method used by examination department and university examination department. Ist year student of all faculties, practice exam, unit test in Google forms. Some students face the internet problem in rural area. so they can apply on What'sapp group to related subject teacher. The exam links are provided to the students, who had any problems when they face the examinations.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	http://acvita.edu.in/pdf/aqar20-21/2.5.2.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

2.6.1 Program outcomes, program specific outcomes, course outcomes:

Program outcomes, program specific outcomes, course outcomes for all programs offered by the institution are stated and displayed on website and communicated to teachers and students.

- Soft copy of Curriculum and learning outcomes of programs and courses are uploaded on the institution website for reference
- Curriculum, program outcomes are introduced by subject teacher.
- Hard copy of syllabi and learning outcomes are available in the departments for ready reference to the teachers and students.
- The students are also made aware to the syllabus and outcomes of the subject.
- Statistics department organize a state level online workshop on revised syllabus of statistics for BSC III semester VI

DSE -13 and DSE-15 sponsored by Shivaji University Kolhapur.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://acvita.edu.in/pdf/aqar20-21/2.6.1.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

2.6.2 Attainment of PO, PSO, CO

Our institute has adopted outcome based education mechanism to ensure the attainment of course outcomes and program outcomes.The objectives and outcomes are properly mapped for testing and evaluation of students so that PSO's are attained through the competency mapping in terms of Knowledge and skills.

The departments adopts both direct and indirect methods of assessment to ensure attainments of PO's and CO's

Direct assessment methods:

- **Online tests through Google form**

- **Laboratory work through online practical exam**
- **Projects**
- **Assignments**
- **semester test**
- **End term theory result**

- **Indirect assessment**

- **Feedback**
- **Alumni survey**
- **Curricular and extracurricular activities**

In the previous year online feedback are taken through feedback form.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://acvita.edu.in/pdf/aqar20-21/2.6.2.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

357

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	http://acvita.edu.in/pdf/aqar20-21/2.6.3.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://acvita.edu.in/pdf/SSS2021.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	[View File](#)

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

20

File Description	Documents
Report of the event	[View File](#)
Any additional information	[View File](#)
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

12

File Description	Documents
Any additional information	[View File](#)
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](#)

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

15

File Description	Documents
Any additional information	[View File](#)
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Our college organizes various activities to promote institute-neighborhood community to sensitize the students toward community needs. College is always trying to enlarge extension activities for improvement of community. In every year, students of our college actively participate in social activities for their overall development. Our college has various departments like Cultural department, NSS Department, Sports Department, through which we organize various activities in the neighborhood community. In the academic year 2020-2021, the pandemic set limit

to extend the activities. Though in these tough situation, We had strived hard to make awareness among the students and neighbourhood community. We made awareness through activities like Groundwater awareness, Tobacco Eradication, Fit India Movement and cleanliness drive etc.

Learning Outcomes of the activity:-

1. Developing brotherhood towards community, affected peoples.
2. Developed social skills of communication, leadership skill, management skill etc.
3. Society benefit.
4. Enlarged knowledge of social issues and problems by solving it.

File Description	Documents
Paste link for additional information	http://acvita.edu.in/pdf/aqar20-21/3.3.1.pdf
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

03

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

`11`

File Description	Documents
Reports of the event organized	View File
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

`11`

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

`03`

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

01

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has adequate physical and academic facilities required as per university Grant Commission guidelines. The Campus area of the college is 3342.4090 sq.m. Including parking and total buildup area of the college is 3001.20 sq.m. The various departments in Art, commerce, science& B.C.A Streams are located in the separate blocks. The classrooms, Laboratories and Seminar halls are well equipped .

The college has cultivated an atmosphere providing the important to Extra Curricular and support service organized by department of NSS. The college campus is maintained with clearly and healthy atmosphere, Eco-friendly open classroom. The college is well equipped with the physical and technology enabled infrastructure that support to run smoothly existing academic programs and administration

- Well-furnished 22 classrooms
- 03 ICT enabled classrooms
- Spacious seating arrangement with the qualitative furniture
- Cleanliness, light and ventilation facilities are maintained in the classroom and laboratories.
- Black Boards, white boards and Green boards are available in the classroom
- A well- furnished computerized administrative office along with ICT enable cabin of the Principal
- Well-equipped 07 Laboratories i.e. Chemistry, Physics, Botany, Zoology, Computer Science and Statistics

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	http://acvita.edu.in/pdf/aqar20-21/4.1.1.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College has facilities for Sport and cultural activities. Our college having well maintained campus. Our management believes in the all round development of our student there is a lots of encouragement for the student to participate in sport activities and they are awarded and rewarded accordingly.

We have a spacious and well Equipped sports room, where students can play indoor game like table tennis ,chess, carom etc. We have yoga classroom where student and teachers, faculty members do mediated and even practice yoga

Qualified Physical director are been appointed to take care of day to day games and sports. College terms are formed to take part in zonal, university level competitions and state national level camp and other inter college competitions.

The institution condition various cultural activities like dance competition ,singing competition ,one act play essay Writing Debate Recreation,Quiz,Creative writing, fine arts Rangoli ,Mehendi, cooking and such activity are conducted on the big and open stage to inside the campus ,there is enough scope for staging cultural activity in this college.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	http://acvita.edu.in/pdf/aqar20-21/4.1.2.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

05

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

05

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	http://acvita.edu.in/pdf/aqar20-21/4.1.3.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

8.17	

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Adarsh College Library Location is in Second Floor. It spreads in an area of 1552.46 sq ft. The collection includes more than 13,985 books, 35 journals, 213 CDs, 513 Periodicals Bound Volumes

The Library is automated with integrated library management software (Biyani Technology system, Kolhapur) the various housekeeping activates of the library such data entry, issue and return and renewal of books, member logins etc are done through the software.

The reading room is provided student and staff. The Books are classified according to Dewey decimal classification. OPAC Service is also provided where the users can search the collection of books by title, authors, and publisher etc. The Books are being bar coded. A part from the printed books the library is having access. To e-resources of n-list which is a part of lNFLIBNET, where the users are given awareness and made to access browse and download e books- journals, databases etc. The new books are displayed for two week on the display stand. User orientation is provided at the beginning of the year regarding the various facilities services and resources available in the library. The library provides internet service, book bank facility, Extra book facility made available for scholar students and poor but studious students , Inter Library Lone facility, Mobile Library Service, Organization of book exhibition, etc facility.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	http://acvita.edu.in/pdf/aqar20-21/4.2.1.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**C. Any 2 of the above**

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

80,197

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

92

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Adarsh college vita Continuously strives to provide state- of the art technologies and update its ICT facilities to ensure efficient functioning. infrastructure has been setup during the last five years:

- **IP based surveillance system**
- **Cadence Design Software**

BCA ,statistics department and language lab is well Equipped with internet connection has been internet in lab can be used for the project development students & sepretly embedded to power backup in lab enabled to projector and internet connection seminar hall Digital classroom has enabled to projector

- **laptops(hp i3 processor)**
- **9 d-link Switches**

LAN :- internet connection use BCA lab And office 10 mbps to office &5 mbps to BCA lab LAN has been extended to digital classroom, seminar hall, physical department principal cabin, IQAC, statistics department library & language lab.

Wi-Fi:- adarsh college vita extend the complete support to the students whenever necessary Wi-Fi facility can be access this facility on their laptops and mobiles

CCTV:-cctv installed hikvision recorder in labs, digital classroom, seminar hall, & all teaching Classroom, IQAC lab Library, Language lab, exam center & all college campus

Website:-College website is mentend by sanjit enterprises Kolhapur. Library enabled to library management system is software maintained by biryani technology Kolhapur.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://acvita.edu.in/pdf/aqar20-21/4.3.1.pdf

4.3.2 - Number of Computers

63

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution	D. 10 - 5MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

0.88

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	[View File](#)
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities-laboratory, library, sports, complex, computers, classrooms etc.

The Policy of the college is to fulfill and upgrade the infrastructural requirements as and when the need arises. Various Committees are constituted to plan and ensure that the available infrastructure is in line with its academic growth.

Procedure For Maintenance Of Facilities:

Principal meets regularly and decides policies to augment the infrastructure to ensure quality learning. The policies are approved by the management of parent institution L.H.P. Charitable Trust, Vita and then implemented.

Sports:

The Sport facility is also utilized for organizing sport competition at zonal and inter-zonal level.

Classroom Management:

There are 23 class rooms in the college. To make optimum use of classrooms and laboratories, the time table committee designs the faculty wise time-table.

Library:

A college library are well-equipped and automated. The Librarian makes a separate time-table to each class for accessioning of books.

Computers:

Maintenance of computers, CCTV, Software are in place. Policy is developed to maintain a balanced student and computer ratio. Website is maintained and updating with the help of external professionals.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://acvita.edu.in/pdf/aqar20-21/4.4.2.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

346

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

33

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**B. 3 of the above**

File Description	Documents
Link to institutional website	http://acvita.edu.in/pdf/aqar20-21/5.1.3.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

359

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

359

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent	**A. All of the above**

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

03

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

56

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

`00`

File Description	Documents
Upload supporting data for the same	View File
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

`02`

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students' participation in all the academic and cocurricular activities is one of the best practises of our college. According to the new University Act 2016, there is a recommendation regarding students council elections. As our parent university has not issued any guidelines to us regarding the elections, the college at present does not have student council. However, there is student representation on different college committees like IQAC, BoS, Internal Complaint committee against sexual Harassment, etc. The college took the initiative to give representation to the students by representing them as members of the college working committees, NSS, Literary Association, Vivek Vahini, Cultural committee, Gymakhana . They remain present for the meetings and give valuable suggestions which are useful for working of the committee. Students organized various programmes like Teacher's Day, Science Exhibition, Hindi Saptaha , Quiz, Blood Donation Camps, they actively participated in various activities such as Swacch Bharat Abhiyan, Anti Addiction program , HIV Awareness Programme organized by college and NGOs.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

02

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has registered sound Alumni Association. It organizes alumni meets periodically to provide them platform to share their experiences. The alumni working in various fields at different places come together and out of the sense of commitment to the college resolve to do something constructive and productive for the college. • Aims and Objectives: • 1. To provide idea for the communication between the alumni and the institution • 2. Increase and sustain the affinity of the alumni towards education • 3. Raise funds for the progress of the institution • 4. To help the poor and needy students • The composition of the Alumni Association as fallows Sr. No. Name of member Designation 01) Shri Vipul s. Taralekar President 2) shri . Bodhe P.M. Vice President 3) Shri Metakar P.D. Secretary 4) Shri Pawar A S. Treassurer 5) Abadr S.S. Member 6) Adate S.S. Member 7) Mane A.D. 8) Mehamud K. K. Member 9) Kavade P.P.

File Description	Documents
Paste link for additional information	http://acvita.edu.in/pdf/aqar20-21/5.4.1.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

This college is co-educational institute governed by LHPCT under the guidance and chairmanship of ex MLA Adv. Sadashivarao Patil. It functions in compliance with the directions given by UG, MHRD, Government of Maharashtra and Shivaji University to which it is affiliated. As per vision, it charts out its perspective plan for five years and implements effectively and rigorously. As institute sets up in semi-urban area, it ensures decentralized and participatory governance along with collaborative administration with all its stakeholders.

The administrative responsibilities are effectively chalked out and implemented through IQAC Co-ordinator, Controller of Examination, Chief Superintendent of Examination, Heads of various Departments, Office Superintendent and Co-coordinator of various cells. Student participation in the governance of the institution through effective representation is done by various committees such as student council, planning and evaluation committee and so on. It acts as a bridge between administration and students' extra-curricular and academic activities.

E-governance is incorporated in areas of administration, finance and accounts, student admission and support and examination. The college organizes seminars, workshops, conferences and interactive forums for the students to enrich their knowledge and skills. The students participate in the organizing of inter-collegiate and inter-departmental competitions and activities. Grievances of the students are resolved in time; a multi-layered feedback system has been adopted. The appraisal mechanisms assist effective leadership to strengthen positive strides and overcome challenges.

The transparent nature in the dynamic processes of decision making, policy framing, knowledge sharing, feedback appraisals and action implementations enhances the governance of the College.

File Description	Documents
Paste link for additional information	http://acvita.edu.in/pdf/aqar20-21/6.1.1.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

6.1.2.- The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college promotes participate management. Ideas pertaining to academic goals organisational progression and better campus life are collected from all stakeholders to promote efficient functioning of the college. The staff and other stakeholders help in infusing positive attitude and job satisfaction. Believing in decentralization the management takes epolicy decisions, finance, infrastructure etc. With the help of members of the college development committee.CDC discusses matters related to teaching and administrative staff and decisions are taken at these levels are implemented.

Objectives :

* To bring together contributions from all traditional and nontraditional fields of humanities, social science, commerce.

* To advance human self understanding and communication.

* To Forster multicultural and international conversation concerning the human issues.

Strategy:

Since it was a gigantic activity including disciplinary, multidisciplinary and post disciplinary fraternity, following strategy was unanimously decided.

Approval from parent body

Normally all the major decisions are taken by the parent body LHP trust. The principal formally put this proposal in the monthly

meeting of the the executive council which was readily sanctioned.

Budgetary provision

Budgetary provision was submitted to the parent body for approval.

File Description	Documents
Paste link for additional information	http://acvita.edu.in/pdf/aqar20-21/6.1.2.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institute adheres for implementing the quality necessities in order to imbibe them the following plans are projected after a discussion on the basis of analysis, assessment and estimates. Keeping in mind, the short term, medium term and long-term development plans, the college always adopts a bottom - up approach with a strategic directive given from the top administration management.

Strategic plan

Planned to introduce job oriented courses. Offering certificate and diploma courses through various excellence. Introduce skill development and value oriented courses. implementation Extension activities were carried out through NSS.

The faculty of Science was introduced in 2017

Staff development programmes were conducted to enhance the skill and knowledge of the teaching and non- teaching staff.

More students from the socially deprived society were admitted with nominal fee, Merit scholarship.

Strategic plan 2017-2022 The College established functional memorandum of understanding with various organizations for skill development training.

To raise funds for various Centers of excellence through various funding organizations.

To conduct skill oriented training program like journalism, event management, spoken English through various Centers of excellence in the campus.

To identify and train the youth from rural areas in sports activities in the campus.

Motivate all the M.Phil faculty to enroll PhD on 2021 or qualified NET/SLET on 2021.

To improve the employability skills of the students.

To encourage the students participating in co-curricular/ extracurricular activities. To encourage the faculty for paper publishing and UGC approved National and International Journal publishing.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	http://acvita.edu.in/pdf/aqar20-21/6.2.1.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The overall planning and development of the institution is done by the board of management under the presidentship of the Provincial and locally executed under the directions of the Vice President principle of the college. The Secretary is the administrative head of the institution shouldering the responsibilities of administration, appointments and infrastructure. The principal is the academic head, ensuring the proper conduct of all academic, research and extension activities.

The statutory bodies are constituted and meetings are conducted as per day UGC, MHRD ,State government and university guidelines. The board of management nominates other academicians and experts into these bodies to strengthen the functioning of the college. The programmes, courses and activities are periodically evaluated by the college and reported in the appropriate bodies for proper implementation. The executive leadership is shared with the

principal the controller of examination, IQAC coordinator and all the heads of the Departments.

In the self financed stream for efficient administration and implementation of academic activities. The office of the controller of examinations has compiled all the rules and regulations of the evaluation system in booklet. The Management encourages the faculty to participate in the various committees. This enhances the leadership qualities and skills.

File Description	Documents
Paste link for additional information	http://acvita.edu.in/pdf/aqar20-21/6.2.2.pdf
Link to Organogram of the Institution webpage	http://acvita.edu.in/pdf/aqar20-21/6.2.2_Organogram.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

1. **Reimbursement of claim for teaching and non -teaching staff.**
2. **Group insurance scheme for staff members.**
3. **Study leaves for Ph.D., higher education and training programmes.**

4. Provision of medical and casual Leaves.
5. Summer and winter vacation for staff.
6. Study Leaves for faculty development programmes regularly for professional up-gradation of the faculty.
7. Centralized reprography facility (Xerox) for Teaching and non Teaching staff.
8. Centralized canteen facility for Teaching and non Teaching staff.
9. Wi-Fi campus for Teaching, Non Teaching staff and Students.
10. As per the provisions of provident fund act institute contributes to provident fund.
11. Salary advance facility for teaching and non teaching staff in case of emergency.
12. Sports and cultural Meet for teaching and non teaching staff of management.
13. Free uniforms for class IV employees.
14. Free health check- up camps.

File Description	Documents
Paste link for additional information	http://acvita.edu.in/pdf/aqar20-21/6.3.1.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes

organized by the institution for teaching and non teaching staff during the year

06

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	[View File](#)
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	[View File](#)

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

12

File Description	Documents
IQAC report summary	[View File](#)
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	[View File](#)
Details of teachers attending professional development programmes during the year (Data Template)	[View File](#)

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution has performance besed appraisal system for the

assessment of teaching and non- teaching staff. The appraisal
report is based on the annual performance of the employees on the
basis of their academic, research and other extracurricular
activities.

Performance appraisal system for teaching staff

The performance of the faculty is evaluated based on professional
contribution to academics, contribution to short term training
courses, performing invigilation duties, contribution to college
admission treat you bodies such as college academic council,
planning and development committee, NAAC,BOS,ect.

Financial support to the faculty is rendered with the motive to
enhance or upgrade their knowledge through their participation in
conferences,workshops, publications in scopus indexed journals,
book publication, sponsored projects consultancy,research
supervision, awards, honors, fellowships etc.

The above set performance appraisal report is filled by employee
in a given prescribed performa and revised by HOD to asses the
attitudinal/behavioural /professional aspects of the faculty
concerned.

Performance appraisal system for non- teaching staff.

A few strategies are observed in appraising non - teaching staff's
performance this includes technical contribution of individuals
such as subject knowledge,awareness, productivity, quality,
innovation willingness to learn, diligence ect. besides they also
assess the behavioral aspects like group behavior,acceptability,
punctuality etc.

File Description	Documents
Paste link for additional information	http://acvita.edu.in/pdf/aqar20-21/6.3.5.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Institution has established a mechanism for conducting internnal and external audit on the financial transactions every year to ensure financial compliance. Internal audit is conducted half yearly by the internal financial committee of the institution. External audit is conducted once in every year by and external agency.

The mechanism used to monitor effective and efficient use of financial resources are as below:

Process of the internal audit:

The expenses incurred under different heads thoroughly checked by verifying the bills and vouchers. If any discrepancy is brought to the principal. The same process is being followed for the last five years.

Processes of the external audit:

The accounts of the college are audited by chartered accountant regularly as per the government rules the auditor ensure that all payments are duly authorised after the audit the report is sent to the management for review. Any queries, in the process of audit would be attended immediately along with the supporting documents within the prescribed time limits.The institution did not come across with any major audit objection during the preceding years.

File Description	Documents
Paste link for additional information	http://acvita.edu.in/pdf/aqar20-21/6.4.1.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

20.61

File Description	Documents
Annual statements of accounts	[View File](#)
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	[View File](#)

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Sources of funds are as follows:

1 Fees: fees charged as per University and government norms for from students of various granted and self finance courses.

2 salary grant: the college receives salary grant from the state government. For this, we prepare and send an annual budget of the estimated salary grant required to the state government.

Our resources mobilization policy and procedures are as follows:

1. **The IQAC in close coordination with the CDC monitors the mobilization of funds and makes sure that the funds are spend for the purpose for which they have been allocated**
2. **the purchase committee takes care that purchases are done properly and in accordance with the rules .**
3. **The college development committee takes a review of the mobilization of funds and the utilization of these sources periodically in their meetings.**
4. **Regular internal audits from the charted accountant and external audits from the government make sure that the mobilization of the resources is being done properly .**
5. **The library advisory committee takes care that the resources in library are utilized optimally.**
6. **To ensure the optimum utilization of resources, the principal issues directions and they are implemented as per guidelines.**

File Description	Documents
Paste link for additional information	http://acvita.edu.in/pdf/aqar20-21/6.4.3.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

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IQAC is one of the major policy making and implementing unit in the institution and is constituted as per the norms of NAAC. It strives hard for upgrading the college infrastructure and all support facilities to meet the standards of higher education and growing needs of the students. The IQAC has immensely contributed in the implementation of quality assurance strategies and processes at all levels. The IQAC regularly meets every three months. The main focus of IQAC relies on:

1. **Realizing the Mission and Vision of the institution**
2. **Defining the POs Institutionalizing the quality policies**
3. **Documenting the quality assuring strategies**
4. **Continuous improvement in the strategies after thoroughly assessing the attainment**
5. **Redefining new goals and observing the attainment level**

The IQAC prepares, evaluates and recommends the following for approval by the relevant Institute and Govt. statutory authorities:

1. **Annual Quality Assurance Report (AQAR)**
2. **Self-Study Reports of various accreditation bodies**
3. **Performance Based Appraisal System (PBAS) for Career Advancement Scheme (CAS)**
4. **Stakeholders' feedback**
5. **Action Taken Reports**
6. **New Programmes as per NEP 2020 and Govt. Policies.**

File Description	Documents
Paste link for additional information	http://acvita.edu.in/pdf/aqar20-21/6.5.1.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

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Academic Review System:

IQAC does academic review by conducting periodical meetings with the departments, Internal Examination Committee, Council of the Heads, the Principal, College Development Committee and other important committees throughout the academic year in the presence of IQAC coordinator. Faculty coordination committee is formed to review more effectively among Arts, Commerce and Science streams. It conducts academic review of all the departments collecting information on academic activities, such as syllabus completion report, study programs, unit tests, assignments, seminars, group discussion, quiz, education tour and other academic and teaching-learning activities. Faculty Head meet regularly with relevant services to assess academic and administrative issues. Important issues are exchanged during the meetings with IQAC and faculty heads. The interaction is done over many issues like changes in curriculum, new teaching methods, and use of ICT etc. It improves and evolves into successful review methodology for improvement in teaching and learning process successfully.

File Description	Documents
Paste link for additional information	http://acvita.edu.in/pdf/aqar20-21/6.5.2.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	http://acvita.edu.in/pdf/AQAR_2019_2020.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

- There are independent washrooms for boys and girls on each floor.
- In parking space, girls are allotted a special place for parking.

- Inclusive representation of women in all important Committees. The Steering Committees, Facilitation Committees and other core Committees of the institute include women in decision making positions who lead various activities of the institute.
- The 'Committee' cell oversees gender related issues, carrying out activities throughout the year to promote gender equity and sensitization, organizing talks and awareness programs on rights of women, legal ramifications of discrimination, self-defense, Health and Developing Psychological and Mental Strength and workshops, debate competitions, book displays etc. on relevant issues. It

takes care of redressal of gender related grievances along with the grievance redressal.

- **Safety and Security are ensured at the College campus, CCTV Cameras and an alert staff ensuring discipline.**
- **The Institute aims to help provide gender equity by conducting seminars, debates, group discussions for both boys and girls on a single platform, awareness program on women's empowerment and gender sensitivity, cybercrime and self-defense organized.**
- **The institute has constituted various committees with senior female faculty/staff member's viz.Anti-harassment Committee, Women Redressal Cell and Internal Complaint Committee (ICC), as per rules and regulations of Statutory Authorities.**

File Description	Documents
Annual gender sensitization action plan	http://acvita.edu.in/pdf/aqar20-21/7.1.1.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://acvita.edu.in/pdf/aqar20-21/7.1.1-2.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

- **The environment of the Institute is eco-friendly. The institute has taken conscious efforts to enhance and nurture the eco-friendly environment and always strives for**

sustainable environment in the campus.

- Awareness about waste pollution and difficulties in disposal is spread among students through talks on environment conservation and they are encouraged to create least waste, and properly dispose it.
- A dedicated team of gardeners and sweepers take care of lawns, gardens, plantation, maintenance, etc. to maintain the green environment in the campus in a regular manner.
- The Institute has proper waste disposal mechanism. The solid waste is segregated into organic. The solid waste at the canteen is segregated at source using green and blue dustbins.
- Liquid waste is collected and then discharged into the municipal sewage system.
- effluents from laboratories are directed into separate underground municipal sewage system and prevented from escaping into the environment

- The college, has a STP for solid waste management and ETP for liquid waste management under centralized system. The recycled and treated water is then used for watering the plants and for other uses not related to human use.
- College emphasizes on reduced consumption of electricity through use of solar energy. Use of LED bulbs and star rated fans are preferred in college campus.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	http://acvita.edu.in/pdf/aqar20-21/7.1.3.pdf
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of Bicycles/ Battery powered vehicles** 3. **Pedestrian Friendly pathways** 4. **Ban on use of Plastic** 5. **landscaping with trees and plants**	A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment	D. Any 1 of the above

with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

We believe in unity in diversity that's why our students respect the different religion, language and culture. By celebrating many National and International Days, Events and Festivals the institution aims at bringing tolerance and harmony among the students and staff and other stakeholders.

Though the institution has diverse socio-cultural background and different linguistic, we do not have any intolerance towards cultural, regional, linguistic, communal socio economic and other diversities.

It is the land of many languages it is only in India people professes all the major religions of the world. To represent our Indian culture, we organize a traditional day. In traditional day students wore the different attire representing the different states, religions and cultures.

NSS Units of our college participate in various programmes related to social issues organized by other colleges. NSS unit

participates in Village cleaning program.

Blood donation camp is annually organized at our Adarsh College,Vita where students, faculty and staff contributed voluntarily by donating blood for the noble cause of serving society and proudly adorn the badge of a blood donor.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Adarsh College vita sensitizes the students & the employees of the institution to the constitutional obligations about values, rights, duties, and responsibilities of citizens which enables them.

The students are inspired by participating in various programs on culture, traditions, values, duties, and responsibilities by inviting prominent people. The institute conducted awareness programs on the ban on plastics, cleanliness, Swatch Bharat, etc. involving students.

Celebration of National Days Every Year Institute celebrates Republic Day, Maharashtra Day and Independence day on January 26, May 01 and August 15 respectively. The celebration is attended by Students, Teaching ,Non-Teaching Staff, Invitees, guests and any attendees. Flag hosting with National anthem and oath of national integrity.

Blood Donation Every year institute organizes blood donation camp in association with District Civil District General Hospital. The students are sensitized on the importance of the activity and are encouraged to participate in saving the life of citizens of India.

In college campus every year college staff member participated in Clienliess/plantation. the cleaning activities in the several occasion including Mahatma Gandhi jayanti on October 02, every year

Induction of the students' values, right, duties and responsibilities and they are made aware of this through various activities throughout the year.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	[View File](#)
Any other relevant information	[View File](#)

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**B. Any 3 of the above**

File Description	Documents
Code of ethics policy document	[View File](#)
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	[View File](#)

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Republic day- 26 January every year Commemorating the adoption of Indian constitution and spreading the message that India is the largest democratic country in the world. This is a day to remind the students about the constitution of the country and the need to abide by it at all times.

Independence Day is celebrated every year on 15 of August, parades and flag hoisting is organized and is celebrated to mark freedom of India from British rule. The institution encourages students to remember our national leaders and their sacrifices.

Gandhi Jayanti 2 October to understand the ideology of our great leader Mahatma Gandhi where pledge taken by students and staff. In today's times we inspire students of our institution to Follow the Gandhian ideologies of truth and non-Violence and inspire them to contribute towards the peace and prosperity of the Nation.

Several departments are also actively in organizing events involving students, and staffs:

2020-2021: Constitution Day, Lokmanya Tilak Punyathithi, Shramdaan Diwas, National Science Day or the Prerna Diwas, Voters Awareness Program, Constitution Day, Surgical Strike, Lokmanya Tilak Punyathithi, World Population Day, International yoga day, Intermational Human Rights Day.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Title of the Practice: MENTORING SYSTEM FOR STUDENTS

To minimize dropouts, improve performance and reduce stress of the students through personal counselling. As our college students came from various rural areas due to which Students undergo various problems such as stress- personal, academic, physical, mental, economic conditions Students from educationally weak background feel complex and hesitations in class and unable to perform well due to inhibitions. Each teacher is assigned around 25-30 students for the complete duration of their study. The students are more relaxed and have a healthy relationship with the

staffs.

II) Second best practices

1. Title of Best Practice – ICT Enabled Teaching Learning

To ensure the completion of syllabus according to the academic calendar of College To encourage teachers to adapt to advance pedagogical methods including ICT adoption in class room teaching Different teachers use different methods to teach in class. They teach at different paces. It was observed that syllabus coverage remains a challenge when there is need of uniformity. Academic calendar is planned by the respective department under the instructions of Principal and one academic calendar committee exists for preparation of calendar. .

File Description	Documents
Best practices in the Institutional web site	[View File](#)
Any other relevant information	**No File Uploaded**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

"To provide higher Education Especially to unprivileged and downtrodden masses in this continuously draught prone area"

With this view our college has always try to function enhance quality of rural area student. As far as our Mission and Vision is concerned, college always tries to implement the distinctiveness in the work. Our college has a large number of students from the surrounding villages. The number of girl students is more in Number than. Most of the students from rural areas poor background, but they are not poor in talent, knowledge and humility. The priority of the college is to provide quality higher education aimed at enhancing the required knowledge and skills. Students get instalment to pay the fees of the education and they can stand on their own independently. The College Organizes Health Camps and public awareness through NSS Camp and Various activities. Through our college arrange NSS camp Every year. Our aim is to bring the rural area students into the Professional Courses like BCA. The college always considers the progress of rural area student is actual strength of the institution.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

1) INSTITUTION

1. To continuously Innovate, Introduce new courses and remain relevant to the changing needs of the stakeholders;
2. To monitor Quality Assurance and Quality Enhancement activities of the college.
3. To Implement suggestions made in the Academic Audit Report and the Recommendations made by the NAAC Re-Accreditation Committee, during the second cycle of NAAC

2) INFRASTRUCTURE

1. To Implement Structural Repairs to Building and Electrical Repairs, on the basis of Structural Audit, carried out by the Management;
2. To provide resources required for Use of Technology to provide online course contents, video lectures, etc , to overcome space constraints

3) ADMINISTRATION

1. To automate various Office Administration Processes;
2. To make available all Information online on the College web-site relating to Admission,

4) LEARNING RESOURCES

1. To upgrade Library Resources to include digital content, which can be accessed by Students and Faculty online;

5) LINKAGES

1. To facilitate Faculty Exchange Programmes with Other Academic Institutions and International Linkages

6) FACULTY

1. To facilitate a Research Environment in the College, which

encourages Faculty and Students to undertake Research;
2. To encourage faculty to Organise Faculty Improvement
   Programmes, National and International Conferences;